# Minutes for Coders for Causes

## **Attendees**

Jake Nelson, Theodore Wilson, Jye Dewar, Nick, Prem, Ammar

Missing: Frederick, Alex Emery, Mark Robson, Raj Sembi

# **Agenda**

- Town hall when and where
- Brief run through of interview procedure

#### **Notes**

- Town hall meeting is Tuesday 1pm and will just be a brief chat about the projects and what they are about and how to apply.
- Have 6 applications (2 are from committee) but otherwise next week will be a good chance to get people involved at the town hall meeting.
- Jake will interview all committee members that are applying for projects.
- When interviewing candidates primarily assess their commitment to the project and secondarily assess their relative skill level and ensure that they have the ability to do it or rather learn to do it.
- Ensure that in the interview process you are as impartial as possible, and ask about the personal or university projects. Will give a better idea of how they will perform.

## **Announcements**

- Town Hall Tuesday 1pm, Ross lecture theatre
- Interview structure will be available on the google drive/trello this is a rough guide of the questions that should be followed when assessing candidates for projects.

## **Closing Comments**

Next committee meeting will be Thursday 3<sup>rd</sup> November 2016