Minutes for Coders for Causes

Attendees

Jake Nelson, Theodore Wilson, Ammar, Jye Dewar, Nick, Raj Sembi, Mark Robson (Late)

Missing: Prem, Frederick, Alex Emery

Agenda

- BBQ
- PAC affiliation
- Proposed projects:
    o SES response app
    o Student Volunteering App
- General Business

Notes

- Changes were made on the website to allow for Agendas to be proposed as well as having all the meeting minutes available.
- Someone needs to manage the Facebook page. Initially will be offered to Prem, however from there could be managed by anyone.
- BBQ approved and being organized by Alex Emery.
- UPDATES ON PROJECTS:
    o Ignite Mentoring:
        ▪ HTML landing page able to be created and put onto a blank directory
- Projects still need to be posted allowing members to take them on should they choose.
- Some sort of screening process needs to be implemented in order for people to take projects.
- People will apply to the project and those that are interested will create teams based on who applies.
- Ensure that people who apply know that they will not necessarily be able to work on the project.
- To assess student's capability to work on the project:
    o What they know?
    o Do they know how they would approach the problem?
    o Can they explain their approach in words?
    o How much time can they commit to the project
- Those that have internships and wish to work on a project will effectively be placed on reserved for a team that may have require them. Or they can be used as an auxiliary member to help with different things.
- Applications need to be cut-off after a certain amount of time, End of each semester or rather the end of the year will be the provisional cut-off time.
- A page should be created that has all the information of the projects, and some information for new members

Announcements

- A Facebook page needs to be created (6th or 7th October).

- Alex needs to post on Slack and Facebook in regards to the BBQ and ensure that people can go and do that.

- Jye to talk for 2 minutes at the next guild meeting in order to get PAC affiliation.

- Approved projects will go out across all channels

- Timesheet needs to be created in order to have hours accredited to volunteering.

- Interviews will take place as applications for projects come in, and will occur on a rolling basis.

- Jye to create SES response app proposal and place it onto slack

- Logo to look less techy and more to the charitable aspect of the club but there are no strict requirements on it.

- Nick and Jake to work on the page for projects and new member information.

Closing Comments

There will be no meeting next week due to their being study break, agendas will now be formalized and a formal process created for addressing new projects.